

BRITISH GROUP PARTICIPATION
**Global Pet Expo, Orange County Convention Centre, Orlando,
Florida**
Thursday 25 to Saturday 27 March 2010



RESERVATION FORM

Section 1 – Exhibitor details

Business name

Full address,
including post code

Tel

Fax

E-mail

Web site

Business
VAT No

Company
Reg No

Exports as an approximate % of business turnover

%

Details of any brand names and business/trading names you plan to promote at the fair

Name you plan to display on any fascia

Section 2 – Product range

Please **briefly** describe goods or services you plan to promote at the fair

We will be exhibiting goods **of UK origin** *delete as appropriate*

YES/NO

If any non-UK goods/services are being promoted, please give details of the economic benefits to the UK

Section 3 – Your stand

We wish to reserve a 10ft x 10ft booth and take advantage of the British group package at Global Pet Expo

We prefer a larger space of

 ft²

We have completed the appropriate organisers application forms and submitted payment direct to them (or have requested wire transfer instructions)

Indicate below any preferences in terms of your space (see 4b):

Notes:

Section 4 – Terms & Conditions

- a. **Applications.** Applications are not considered complete unless the appropriate forms and payment have been received.
- b. **Space allocations.** PetQuip reserves blocks of space which are divided up, following the relevant cut-off date, into various sizes according to exhibitors' requirements. While PetQuip will at all times endeavor to meet exhibitor requirements we are unable to guarantee that you will receive space, a specific site or size of stand. Exhibitors will only be charged for actual space allocated. Applications are subject to space availability at the time of applying and cannot be accepted if made conditional upon receiving a specific site or set amount of space.
- c. **Liability insurance.** You accept full liability and responsibility for insurance for any risks associated with taking part in this exhibition including unexpected or uncontrollable events eg war, flood, avalanche, terrorist attack etc. PetQuip is not liable for the consequences of any such risks or any costs incurred.
- d. **Cancellation.** Any amendment / cancellation by an exhibitor once it has submitted an application to PetQuip will mean retention by PetQuip of the non-refundable management fee and may result in any or all of the following: i) Liability for any outstanding payments or costs incurred, including cost of stand space and construction. ii) Reclamation of any grant payments made. Any amendment to an application or request to cancel must be made in writing by the exhibitor at the earliest opportunity. All such correspondence will be acknowledged and the outcome notified. If for any reason the trade show is cancelled, any grant/cost adjustments necessary will be considered in light of the circumstances at the time when the cancellation took place.
- e. **Payment terms.** Once you have received an invoice, payment must be made within 14 days of issue or within the terms stated on the invoice. Failure to comply will result in your stand being jeopardised and you may remain liable for the full cost.
- f. **Grant claims (where appropriate).** In the event that UK Trade & Investment funding is granted, as a single claim is made on behalf of the whole British group to UKTI. You must comply with deadlines for the submission of appropriate documentation. Exhibitors must also submit an exhibitor questionnaire to UK Trade & Investment prior to presenting their claims to PetQuip for grant and within one month of the show or any right to funding will be withdrawn.
- g. **Terms & conditions.** You must acquaint yourself and comply with conditions laid down by the exhibition organisers, with all local technical requirements and safety regulations. By signing this application you are agreeing to all terms and conditions laid down by the organisers, UK Trade & Investment and PetQuip. PetQuip will not be responsible for any claim arising out of failure to comply.
- h. **Accepting these terms & conditions.** By signing this application, you agree to comply with these terms and conditions.

Section 5 – Declaration

On behalf of the business named in section 1, I confirm that the information given on this application is true and accurate. I will comply with the terms and conditions and I accept that if the business named in section 1 is indebted to PetQuip when any grant payment is due, PetQuip will deduct any debt before paying the grant.

Name

Position

Signature

Date

This form must be signed by a director, company secretary or owner of the business applying.

Please return this form to Emma Lewis or Theresa Swann at PetQuip, as soon as possible. Your application will be acknowledged and an invoice for the non-refundable PetQuip management fee will be issued. Your application will only be secured once appropriate payments have been received.